



# Ottawa Jewish Community School

*Established in 1949 as Hillel Academy*

Dear Sir/ Madam,

This letter is presented to you by parents who are seeking admission for their child to the Ottawa Jewish Community School. They have suggested that you complete the enclosed reference to help us in our admissions process.

In order to proceed with the application, the Admissions Committee requests the enclosed confidential reference be completed and returned to my attention as soon as possible, either electronically at [j.greenberg@theojs.ca](mailto:j.greenberg@theojs.ca) or by fax at 613-722-7346.

Thank you for your cooperation and attention to this matter.

Sincerely,

Jennifer Greenberg  
Director of Admissions



### Confidential Reference

The student who brings you this form has applied for admission to the Ottawa Jewish Community School, and has given your name as a reference. The Admissions Committee thanks you for your prompt attention to this matter. This form should be sent back directly to Jennifer Greenberg, either by email to [j.greenberg@theoics.ca](mailto:j.greenberg@theoics.ca) , by fax to 613-722-7346, or by mail to 31 Nadolny Sachs Private, Ottawa, ON, K2A 1R9.

Your Name: \_\_\_\_\_

Position: \_\_\_\_\_

School name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code/ Zip code: \_\_\_\_\_

Phone number: \_\_\_\_\_

Date: \_\_\_\_\_

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Name of Student: \_\_\_\_\_ Current Grade: \_\_\_\_\_

How long have you known the student and in what capacity? Please be specific as to grades and subject(s) which you have taught the student:

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Please indicate this student's personal strengths:

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Please comment on the student's challenges or areas of need, if any?

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Please indicate any specific aptitudes or abilities:

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To what extent has the student contributed to your school community?

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How would you characterize the student's temperament?

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How supportive is the student's family of your school's programs and teachers?

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Please complete the checklist below:

	Outstanding	Above Average	Satisfactory	Below Average	Poor	Unable to Judge
Social Interaction with peers						
Social Interaction with adults						
Respect for others						
Cooperation						
Ruach (spirit)						
Classroom conduct						
Nutrition Breaks						
Flexibility						
Honesty						

	Outstanding	Above Average	Satisfactory	Below Average	Poor	Unable to Judge
Reliability						
Initiative						
Attitude to learning						
Ability to work independently						
Ability to work in a group						
Ability to self regulation						

Please use the space provided below for additional comments:

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Thank you for your assistance.