



## Media Release & Permission to Publish

Dear Families:

As part of our educational program, your child will participate in various enriching and 21<sup>st</sup> Century skill-building activities. Students, teachers and administrators may wish to publish digital media (documents, audio, images, video) and other projects on the Internet to document this learning. This media might include (and is not limited to) blogs, wikis, podcasts, video clips, art work, science or research projects, photographs from activities, or collaborative projects with other students locally or internationally. Individuals around the world with Internet access will be able to view and possibly respond to this work by moderated comments.

Please consider the following options and initial next to the option you would permit. Then sign and return this form to your child's teacher. Thank you for your cooperation.

### The Ottawa Jewish Community School Guidelines

- It is not permitted to publish any media with your child's last name, telephone number, or address;
- Online media may include only the first name and first letter of the student's last name;
- It is not permitted that any media include any information that indicates the location of a student at an exact hour, other than their attendance in school or participation in a past school activity;
- All published media will follow copyright laws and permission.

### Parent/Guardian Permission:

I grant the Ottawa Jewish Community permission to publish media as described above, including the following (initial all that apply):

- Post your child's schoolwork in the school's front foyer and/or hallways.
- Mention your child's achievements in our school newsletter, website and social media accounts. Only your child's first name will be used. The grade level may also be mentioned.
- Post your child's schoolwork in our school's newsletter, website and social media account. Your child's first name and grade level may be referred to.
- Include your child's full name in school programs or student awards (graduation programs, trophies and awards, school productions, school brochures), and school yearbook.
- Use photos and/or videos of your child in our school's newsletter, yearbook, website and social media account. Photos will be taken of groups of students and will not identify any individual student (e.g. a photo of a group of students playing basketball in the gym).
- Have your child recorded or photographed by a staff member, volunteer or student teacher as part of the learning program. These photos and videos may be used within the school, and may appear on school websites and/or social media accounts, including but not limited to Twitter, Facebook, Instagram and YouTube.
- Have your child recorded or photographed by a staff member, volunteer or student teacher as part of the learning program. These photos and videos may be used on staff member's personal/professional social media accounts, including but not limited to Twitter, Facebook, Instagram and YouTube. Your child's name will not be included.
- Have your child recorded, photographed and/or interviewed for media stories throughout the year. The images and/or audio may be used in local, national or international news stories about school programs, initiatives, award and or/events. Your child's name and image may accompany the story.

I am the parent or guardian of \_\_\_\_\_ and I consent to this authorization and release.  
Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This permission form will be in effect for the duration that your child is a student in the **Ottawa Jewish Community School**. If, at any time, you decide to change this form, you can contact the school's office to complete a new form. Failure to return this form will be taken as blanket permission.