

Respect. Responsibility. Reaching for Excellence.



Return Checklist and Re-registration Information

- All registration forms must be returned to the Main Office.
- An email confirmation will be sent within one week, notifying you of receipt of your registration. (This is not a guarantee of admission for the next school year).
- Interviews will be held with all new students with someone from the Administration in the Spring.
- TAC applications are available on the Apple Financial Services website
-<https://applefinancialservices.ca/>
- **TAC applications will not be processed without registration confirmation.**
- It is preferable if TAC forms are submitted by Monday, March 26, 2018.

Re-registration must include:

To the Registrar

- € \$750 Registration Deposit (one deposit required per family, not per child)
- € Registration Form – with signatures from both custodial parents / guardians
- € City of Ottawa Health Immunization Form plus copy of vaccinations
- € A copy of your child's birth certificate (or passport)
- € Two recent passport size photos of your child
- € A copy of your child's latest report card (if entering any grade other than kindergarten)
- € If your child was born outside of Canada, a copy of Canadian citizenship or immigration documentation
- € Options for Tuition Rates sheet
- € Assessment form if applicable.

For any questions please contact Ellie Kamil at the school at 613-722-0020 ext. 1.